



Langwood Education Center & Camp

Reservation Form - starting July 1, 2007

Reservation is tentative until form and rental fee are received.

Group Name _____ Contact Person _____

Address _____ City _____ State _____ Zip _____

Primary phone _____ Secondary phone _____ Email _____

Dates Needed Arrival Date ____/____/____ Arrival Time _____ AM / PM

Departure Date ____/____/____ Departure Time _____ AM / PM

Group Size _____

Anticipate Use (check all that apply): Lodge Restrooms Canoes Dorm

Beer or wine (*Groups having beer or wine pay a deposit and permit handling fee and sign an additional agreement. A maximum of one keg is allowed. No liquor other than wine or beer is permitted.*)

Peak Season Fees (April - October)

Check one	Group Type	Day Use	One Night	Two Nights	Each additional night
	Youth group	\$ 47	\$ 89	\$ 126	\$ 63
	All other users	\$ 89	\$ 173	\$ 242	\$ 121
	Exclusive Use	\$ 210	\$ 263	\$ 525	\$ 263

Winter Fees (November - March)*

Check one	Group Type	Day Use	One Night	Two Nights	Each additional night
	Youth group	\$ 26	\$ 47	\$ 74	\$ 37
	All other users	\$ 47	\$ 84	\$ 126	\$ 63
	Exclusive Use	\$ 105	\$ 131	\$ 263	\$ 131

Please note:

- Day use hours: 8:00 a.m. to 4:00 p.m.
- Overnight use: Check in after 5:00 p.m.; check out by 4:00 p.m.
- Winter fees in effect when water is turned off (generally early November through late-March)*
- Exclusive use rate entitles group to be the only Langwood users (no challenge course groups will be scheduled)

For Office Use Only

Date reservation received: _____

Keg Deposit paid: \$ _____

Rental paid: \$ _____

Check number _____

Check number _____

Post inspection notes (attach checklist): _____

Keg Deposit: _____ Amount returned

_____ Date returned

Cancellation: _____ Date of cancellation _____ Date rain check issued _____ Date rain check used

Langwood Education Center & Camp

Assurance of Proper Use (must be signed for all renters)

We (I) agree to follow all Louisa County Conservation Board rules, leave the facilities clean and free from damage and to respect neighbors' property. We (I) further understand failure to do so may result in any or all of the following: forfeiture of deposit money, cleaning fee being assessed, eviction from Langwood Education Center & Camp and future restrictions.

Group Name

Contact person's signature

Date

Canoe Use Agreement (must be signed by renters using canoes)

I, as contact person for a group using canoes at Langwood Education & Camp, realize canoeing is a water sport which involves risk and danger and agree to abide by all the state laws and regulations governing the use of the canoes. I assume all responsibility, not only for myself, but for the safety of all participants in my group. I take full responsibility for loss or damage to any equipment and will replace it at retail value.

I further agree specifically to (check each number and sign)

- ___ 1. Not allow more than three (3) persons in a canoe at one time. *Note: a child of any age is considered a person.*
- ___ 2. Not allow persons to operate or ride in a canoe without wearing a properly fitting lifejacket.
- ___ 3. Not dive, enter the water or swim from the canoe.
- ___ 4. Not allow anyone to operate a canoe in a reckless manner.
- ___ 5. Not leave children under the age of 16 unattended in canoes.
- ___ 6. Indemnify, save and hold harmless Louisa County, its Directors, officers and employees, from and against any and all claims and demands for, or in connection with, any accident, injury, death, or damage whatsoever caused to any person or property arising, directly or indirectly, out of the use of personal property pursuant to the Canoe Use Agreement and from and against any and all costs, expenses, and liabilities incurred in connection with any such claim or proceeding brought thereon.

Contact person's signature

Date

Keg Deposit Fee, due at time of reservation

(unless waived by board)

Beer/Wine Deposit: \$100.00 \$ _____

Total Deposit Fees Enclosed: \$ _____

Rental Fee, due at time of reservation:

Facility Rental Fee: \$ _____

Beer/Wine Permit Fee: \$15.00 \$ _____

Total Rental Fees Enclosed: \$ _____

***Note:** Rental check (and keg deposit, if applicable) will be cashed when received. In the event your check is returned we reserve the right to re-present the item electronically and the state allowed fee.*

Cancellation Policy: No refunds will be given for cancellations made less than six weeks prior to the reservation date. If a cancellation must be made during that time period, a "rain check" will be issued. The rain check must be used within twelve months of the issue date.

Return **completed forms, and rental fee** to:

RENT LANGWOOD
LOUISA COUNTY CONSERVATION BOARD
12635 CTY RD G56
WAPELLO, IA 52653-0261
(319) 523-8381 • rentlangwood@lccb.org • www.lccb.org